



Madison County Covered Bridge Festival
2021 Demonstrators Application
Show Hours are 9:00 a.m. to 5:00 p.m.
Saturday & Sunday October 9th & 10th, 2021
 Website: madisoncounty.com/covered-bridge-festival
 Email: MCCBFvendorchair@gmail.com
 Phone: 515-462-1185 | Fax: 515-462-1393

This agreement is made and entered into by and between the Madison County Chamber of Commerce and

Firm/Organization	Authorized Agent/Booth Holder		
Daytime Phone	e-mail Address		
Street Address	City	State	Zip Code

Type of Booth you are Bringing:
 (Please list your actual booth size to help with placement)

_____ White Pop up Tent
 _____ Size in Feet

_____ Building/ Structure
 _____ Size in Feet

I need electricity: _____ 110 or _____ 220

Demonstrators are a very important element of the Covered Bridge Festival, and are asked to actively demonstrate your craft and interact with the crowd on both days of the Festival.

The Covered Bridge Festival Committee expects vendor booths to be decorated in the spirit of the fall season and of the Pioneer era!

Demonstrator- Please initial below:

___ Yes. I am participating purely for the joy of demonstrating, free of charge, and may or may not sell products. Items Demonstrated/Sold: (Please provide photos)

___ Yes. I plan to apply for mileage reimbursement. (Only available for demonstrators who are not selling product.) *Please bring fuel receipts along with a request for reimbursement and your name and address to the Chamber Office. Checks will be mailed the week after Festival.*

- Specific guidelines for booth set up and removal will be sent to Demonstrators approximately one month prior to the Festival.
- **If you are unable to set-up by one hour after your scheduled setup time on Friday, please notify the Chamber Office.**
- The Vendor Committee reserves the right to remove a booth from the Festival if the booth is constructed in an unsafe manner. Demonstrator booths and the area around them must be kept clean with all refuse, rubbish, and garbage deposited in containers provided.
- Be prepared for inclement weather. There are no provisions if it should rain.
- Demonstrator booths may not sell food, drinks or consumables of any kind.

- If items sold must have Iowa sales tax permit, collect and pay 7% sales tax. Temporary permits are no longer issued by the state, you must register at <https://tax.iowa.gov>. A list of participating vendors is provided to the Iowa Department of Revenue.
- The Vendor Committee will provide each Demonstrator with one (1) vehicle pass/ID number that corresponds with their booth number. The pass allows entry of a vehicle through the barricaded boundaries of the Festival before and after hours of operation only. Please display the number in your vehicle on your dashboard throughout the event. All vehicles **must be parked** outside the barricades. Demonstrators will be provided with two (2) IDs per booth which permits access to the Festival for both days. Additional passes are available by request.
- **Electric space heaters are NOT allowed** per the City of Winterset.
- Each booth **must have** a fire extinguisher.
- Only service and display animals **will be permitted** on Festival grounds. There are to be no pets inside the barricades.
- The Covered Bridge Festival is a smoke-free event.
- **The Covered Bridge Festival will follow all local and state guidelines for COVID-19 regulations. Note: Changes may be made in regard to set up location(s) you have had in previous years you have attended our festival.**

Demonstrators agree that it will protect, defend, hold harmless and indemnify the Chamber, Vendor Committee, and City of Winterset, their directors, officers, agents, employees, and volunteers from and against any and all expenses, claims, actions, liabilities, attorney fees, damages and losses of any kind whatsoever, actual or alleged, resulting from or concerned with the participation as a Demonstrator in the Festival. The Chamber, Vendor Committee, and the City of Winterset shall not be liable for any loss or damage to any merchandise or personal property in or about Demonstrator's booth(s) regardless of the cause of such loss or damage.

I, the undersigned, dutifully swear that I have thoroughly read this contract. By signing this application, I acknowledge and accept all terms of this contract.

Signed: _____

Date: _____

Check List: Items to be included with application:

- Submit at least 2 photographs (1 photograph of your booth & 1 photograph of your craft to be demonstrated)
- A copy of your Iowa Sales Tax Certificate if required or indicate the Sales Tax Number here: # _____
- Demonstrator Contract Signed and Dated (This indicates full compliance to terms outlined above)
- Please keep a photocopy of this contract for your records

All documents due by July 1st, 2021 to:

**Madison County Covered Bridge Festival
73 Jefferson St. Winterset, IA 50273**